



Rookie takeoff Excel spreadsheet processing (instance) (two-color)(Chinese Edition)

By DONG YA HUI BIAN ZHU

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date :2012-06-01 Pages: 264 Publisher: Publishing House of Electronics Industry title: rookie takeoff Excel spreadsheet processing (instance) (color) Price: 26.00 yuan Author: Dong Yahui ed Press: Electronic Industry Press Society Publication Date :2012-6-1 ISBN: 9787121172991 Number of words: 252000 Page: 264 Edition: 1 Binding: Paperback: Big 32 Weight: Editor's Summary This book rich practical examples. comprehensive introduction to Excel 2010 form processing knowledge. the main contents include: the basics of Excel2010. Excel2010 basic operation. data input and editing tabular format settings. use objects to beautify the worksheet. use formulas and functions. the application of commonly used functions. charts use advanced applications of statistics and analysis of the data. Excel2010 print worksheet. Excel 2010's integrated application instance. Book from scratch shallow to deep. pure examples of writing more easier for the reader to understand and apply what they have learned. Contents Chapter 1 to open the door of the computer 1.1 initial contact with the computer 01 to connect the monitor to the computer on hands-on practice 02 mouse and keyboard connected to a computer hands-03 to connect the...



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